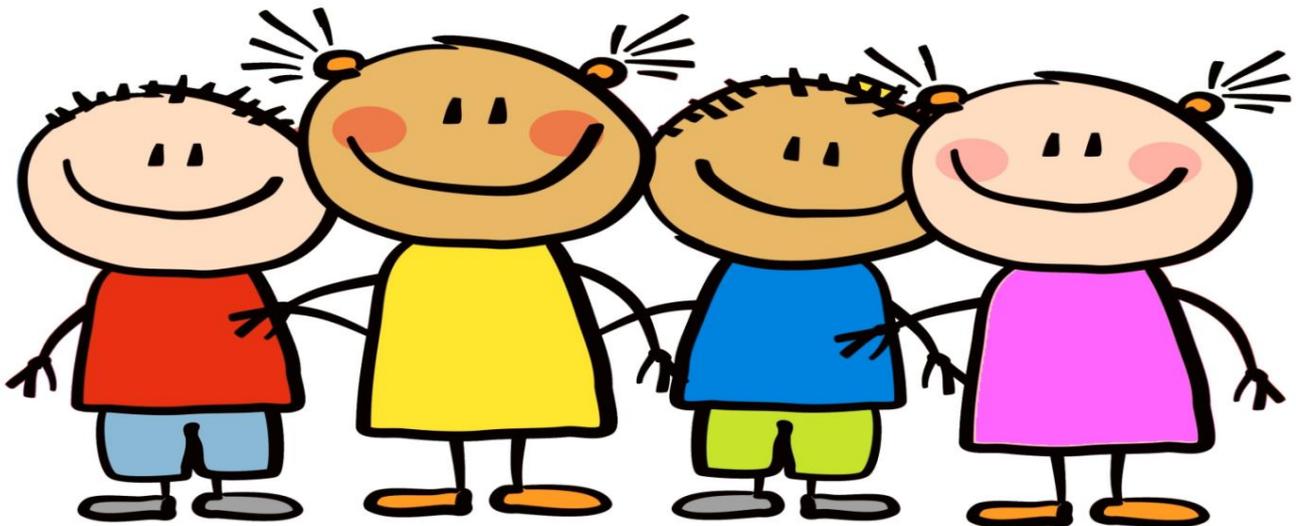




Derby and Derbyshire
Clinical Commissioning Group

Safeguarding Children Training & Learning Programme 2019/2020



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Introduction

Welcome to the Derby and Derbyshire Clinical Commissioning Group Safeguarding Children Training Programme for April 2019 – March 2020

Training to protect children in Derby and Derbyshire
Safeguarding and promoting the well-being of children and young people is
everybody's business

This programme aims to encourage all staff to attend training.

NHS Derby and Derbyshire Clinical Commissioning Group have set out a training programme to encourage all staff to meet and attend a training session in order to promote shared knowledge, skills, values, procedures and practice and to meet statutory requirements as outlined in the **Intercollegiate document (2019) Safeguarding Children and Young People roles and competences for Healthcare Staff.**

The training will be delivered by:

Dr Patricia Field	Designated Doctor
Dr Jenny Evennett	Designated Doctor
Dr Jeremy Gibson	Named Doctor
Dr Ruth Bentley	Named Doctor
Dr Peter Woodcock	Named Doctor
Bill Nicol	Assistant Director for Safeguarding Adults
Michelina Racioppi	Assistant Director for Safeguarding Children / Lead Designated Nurse for Safeguarding Children
Juanita Murray	Designated Nurse for Safeguarding Children
Michelle Grant	Designated Nurse for Safeguarding Adults
Ed Ronayne	Safeguarding Adult Manager

The safeguarding team aims to deliver high quality training that meets the needs of a variety of practitioners. In addition the team try to respond positively to training requests that require a locality or team approach.

Because we value your feedback we will always evaluate every training session carried out and endeavour to make any changes suggested.

Certificates of attendance will be available on completion of the training and will be sent electronically.

Managers have the responsibility to ensure that staff attend relevant training to meet their needs

*Please refer to the **Intercollegiate Document (2019) Safeguarding Children and Young People - Roles and competences for Healthcare Staff***

The structure of training:

Training needs to be flexible, encompassing different learning styles and opportunities and staff should receive refresher training every 3 years as a minimum.

Those leading and providing multi-disciplinary and interagency training must demonstrate knowledge of the context of health participant's work, provide evidence to ensure the content is approved and considered appropriate against the relevant level, delivered by a registered health care worker, who has qualifications and / or experience relevant to safeguarding and delivery of education and training and should tailor training sessions to the specific roles and needs of different professional groups at each level.

E-learning can be completed at level 1, 2 and 3 and can be found on the training courses and events page at derbyscb.org.uk or derbyshirescb.org.uk and click on training courses. **E-learning is also available for staff to access via ESR Training and can also be accessed by Blue Stream Academy.**

Safeguarding training should be “refreshed every TWO years for those with designated safeguarding role/responsibility and every THREE for everyone else working with children and young people. Staff can access training from a wide variety of sources rather than repeating the same method to complete their training. Ofsted and other inspecting /regulatory bodies look favourably on training records that show progression rather than repetition of the basics

Who requires training?

Everyone who comes into contact with children and families has a role to play and has a responsibility for keeping them safe. (Working Together 2018)

The **learning outcomes** describe what an individual should know, understand, or be able to do as a result of training and learning.

All Health Staff – minimum training requirement

A mandatory session of at least 30 minutes duration should be included in the general staff induction programme or within 6 weeks of taking up post within a new organisation. This should provide key safeguarding protection information, including vulnerable groups, the different forms of child maltreatment and appropriate action to take if there are concerns. The mandatory induction session is separate and a pre-cursor to level 1 training – although many may choose to incorporate this within a level1 training package.

<p>Level 1 (Non Clinical) All staff including non-clinical Managers and staff working in healthcare services.</p>	<p>This training for example is appropriate for laboratory staff, receptionists, administrative, caterers, domestic staff, transport staff, porters, community pharmacist counter staff and maintenance staff, including those non-clinical staff working for independent contractors (such as GPs, optometrists, contact lens and dispensing opticians, dentists and pharmacists) within the NHS, as well as volunteers across healthcare services.</p> <p>Over a three year period staff at level 1 should receive refresher training equivalent to a minimum of 2 hours.</p>
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<p>Level 3 (GP's, Nurse Practitioners Practice Nurses /Specialist Nurses</p>	<p>This is training is for all Clinical staff working with children, young people and/or</p> <ul style="list-style-type: none"> • their parents/carers and/or • any adult who could pose a risk to children and • who could potentially contribute to assessing, planning, intervening and/or evaluating the needs of a child or young person and/or parenting capacity (regardless of whether there have been previously identified child protection/safeguarding concerns or not). <p>Professionals will complete the equivalent of a minimum of 8 hours education, training and learning related to safeguarding/child protection. Those requiring role specific additional knowledge, skill and competencies should complete a minimum of 16 hours.</p> <p>Over a three-year period, professionals should be able to demonstrate refresher education, training and learning equivalent to:</p> <ul style="list-style-type: none"> • a minimum of eight hours for those requiring Level 3 core knowledge, skills and competencies • a minimum of 12-16 hours for those requiring role specific additional knowledge, skills and competencies. • Training at level 3 will include the training required at level 1 and 2 and will <i>negate</i> the need to undertake refresher training at levels 1 and 2 in addition to level 3.
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Any staff members from GP Practices requiring advice on which Level to undertake please email the Named Doctors who will be happy to answer any of your queries:

Dr Ruth Bentley – ruth.bentley@nhs.net (Derbyshire)
 Dr Peter Woodcock – peter.woodcock@nhs.net (Derbyshire)
 Dr Jeremy Gibson - jeremy.gibson@nhs.net (Derby)

Staff should only attend the training session if their place has been confirmed. If staff attend without confirmation and numbers are at capacity level, staff **will not** be allowed into the training session and will be asked to attend another date. However they will be very welcome to wait for a while to see if there are any non-attenders.

Cancellation Policy

Demand for the training is high and not all applicants will obtain places. It is **essential** that staff inform the training administrator of any cancellations in advance of the course start date, in order for the place to be offered to another candidate.

Level 1 Safeguarding Children Training for Clinical Commissioning Group Staff

<p>Target Audience: This training is for all CCG staff including non-clinical managers and staff working in healthcare services. The training consists of two hours of training every 3 years.</p>
<p>Core Competencies Competence at this level is about individuals knowing what to look for which may indicate possible harm and knowing who to contact and seek advice from if they have concerns. It comprises of:</p> <ul style="list-style-type: none"> • recognising potential indicators of child maltreatment • physical abuse including fabricated and induced illness, and FGM, neglect • emotional abuse, forced marriage, modern slavery and grooming and exploitation to support and/or commit acts of terrorism (known as radicalisation) missing children, county

lines (young people involved in organised crime who are coerced to traffic drugs or other illegal items around the country) and child trafficking (internal and external)

- sexual abuse, including child sexual exploitation, missing children, county lines and child trafficking (internal and external)
- domestic abuse.
- recognises that children with any disability (visible or hidden) are at greater risk of abuse
- recognises the vulnerabilities of children who are looked after
- awareness of the potential impact of a parent/carers physical and mental health on the wellbeing and development of a child or young person (including the unborn child), and:
 - the impact of parental substance misuse, domestic violence and abuse
 - the risks associated with the internet and online social networking
 - Adverse childhood experiences (ACEs) and their effects children's rights in the safeguarding/ child protection context, and the awareness of relevant legislation and guidance.
 - awareness that a child not being brought to a health appointment may be a potential indicator of neglect or other forms of abuse
 - awareness of the potential significance on the wellbeing of children of parents/ carers not attending or changing health appointments, particularly if the appointments are for mental health, alcohol or substance misuse problems (where appropriate to role)
 - taking appropriate action if they have concerns, including appropriately seeking advice, documenting and reporting concerns safely
 - staff working in agencies that use a flagging/ coding system for children at risk are familiar with the flagging/coding system as appropriate to role
 - Awareness of professional abuse and raising concerns about conduct of colleagues.

Learning Outcomes

Knowledge of potential indicators of child maltreatment in its different forms:

- Physical, emotional and sexual abuse, and neglect, grooming and exploitation to support and/or commit acts of terrorism (known as radicalisation).
- Awareness of child trafficking, FGM, forced marriage, modern slavery, gang and electronic media abuse, sexual exploitation, county lines (young people involved in organised crime who are coerced to traffic drugs or other illegal items around the country).
- To be able to demonstrate an understanding of the risks associated with the internet and online social networking.
- Awareness of the vulnerability of: looked after children, children with disabilities, Unaccompanied asylum-seeking children, care leavers and young carers, missing children.
- To be able to understand the impact a parent/ carers physical and mental health can have on the wellbeing of a child or young person, including the impact of domestic abuse and violence and substance misuse.
- To be able to understand the importance of children's rights in the safeguarding/child protection context.
- To know what action to take if you have concerns, including to whom you should report your concerns and from whom to seek advice.
- To be able to understand the basic knowledge of legislation (Children Acts 1989, 2004, and Children and Social Work Act 2017 and the Sexual Offences Act 2003)

The training will be held on:

Date	Time	Venue
19 March 2019	1pm - 3pm	Robert Robinson Room, Scarsdale
11 June 2019	1pm - 3pm	Robert Robinson Room, Scarsdale
17 September 2019	1pm - 3pm	Robert Robinson Room, Scarsdale
3 December 2019	2pm - 4pm	Committee Room, Scarsdale

To book a place on the above sessions please contact Gill Kerry on 01246 514380 or Catherine McMenamin on 01332 868878

Level 1 Safeguarding Training can also be accessed via the E-Learning modules. To access the E-learning please see the training courses and events page at derbyscb.org.uk or derbyshirescb.org.uk and click on training courses. **Or you can complete Safeguarding Children E learning that be accessed by the CCG ESR training programmes/ modules.**

Level 2: For CCG Medicines Management staff who are required to complete Level 2 safeguarding children training - this course can be delivered internally at the CCG, provided there are sufficient numbers of staff. Please contact Catherine McMenamin on e-mail: cmcmenamin@nhs.net, to arrange this training.

Derby City Safeguarding Adult and Children Level 1 Training dates

Date	SG Children Level 1	SG Adults Level 1	Venue
4 April 2019	9:30am - 11:00 am	11:15am -1:15pm	Board Room, Cardinal Square
19 July 2019	9:30am - 11:00 am	11:15am -1:15pm	Board Room, Cardinal Square
19 Nov 2019	9:30am - 11:00 am	11:15am -1:15pm	Meeting Room 1, Cardinal Square

To book a place on either or both of the above City sessions please e-mail Natalie.hall1@nhs.net

Level 3 Safeguarding Children Training for GP's/ Nurses

Training Description (Aims and Learning Outcomes): The training sessions below will include 3 hours of bespoke Safeguarding Children Training which features clinical scenarios and contemporary issues. Certificates will be emailed to participants after the event		
Date	Time	Venue
10th April 2019	2pm – 5pm	Panthers Rugby Club, 2012 Dunston Road, Chesterfield, S41 9BF
15th May 2019	2pm-5pm	Post Mill Centre, Market Street, South Normanton, DE55 2EJ

19th June 2019	2pm-5pm	Belper Football Club, Christchurch Meadow, Bridge Street Belper, DE56 1BA
10th July 2019	2pm-5pm	Lecture Room 2A, The Education Centre, Chesterfield Royal Hospital, Calow, S44 5BL
11th September 2019	2pm-5pm	Best Western Leewood Hotel, The Park, Park Road, Buxton, SK17 6TQ
13th November 2019	2pm-5pm	Ilkeston Arena, 1 Rutland Street, Ilkeston, DE7 8DG
11th December 2019	2pm-5pm	Panthers Rugby Club, 2012 Dunston Road, Chesterfield, S41 9BF
8 th January 2020	2pm-5pm	Best Western Leewood Hotel, The Park, Park Road, Buxton, SK17 6TQ
11 March 2020	2pm-5pm	Medway Centre, Bakewell, New Street, Bakewell, DE45 1DY * please note there is no parking available at this venue but there are public car parks within walking distance. Delegates need to ensure they pay for more than 2 hours parking
18 March 2020	2pm – 5pm	Oakland Village Hall, Farm Road, Swadlincote, Derbyshire, DE11 8ND

To book on any of the above dates please contact Gill Kerry on 01246 514380 or Catherine McMenamain on 01332 868878

Staff should only attend if their place has been confirmed. If staff attend without confirmation and the numbers exceed the limit; they are likely to be asked to attend another session.

Derby City Training Dates

Wednesday 22 May 2019	1:15pm - 3:15pm	Riverside Centre, Derby, DE24 8HY
Wednesday 18 September 2019	1:15pm – 3:15pm	Riverside Centre, Derby, DE24 8HY
Wednesday 20 November 2019	1:15pm – 3:15pm	Riverside Centre, Derby, DE24 8HY

To book for the Derby City dates please contact Catherine McMenamain on 01332 868878 or Gill Kerry on 01246 514380

Staff can attend **any** training session across Derby and Derbyshire depending on availability of places.

If there are low numbers booked onto a training course, it may need to be cancelled and staff asked to attend another date.

Please note refreshments will only be provided during the break but please feel free to bring your own lunch and refreshments if you wish.

***Please note:** - There is an expectation that GP Practice Administrative staff, HCA's, and Phlebotomists are trained in House by the Practice Safeguarding Lead. Please contact the

Named Doctor for your practice who will be able to provide a PowerPoint presentation to help support the training session.

Named Doctor Contact details are:

Dr Ruth Bentley – ruth.bentley@nhs.net (Derbyshire)

Dr Peter Woodcock – peter.woodcock@nhs.net (Derbyshire)

Dr Jeremy Gibson - Jeremy.gibson@nhs.net (Derby)

Alternative Training Resources:

E Learning - Derby Safeguarding Children Board has developed an E- Learning training course 'An Introduction to Safeguarding Children' which can be accessed on the website: derbyscb.org.uk/ under 'Training' and then clicking online 'e-courses':

There are also additional training resources such as podcasts and films available including:

- A film created by young people about their experience of self-harm entitled 'Count Your Blessings not your Problems'
- Several films to assist staff to prepare for court cases

Staff can also complete e-learning packages on the Derbyshire Safeguarding Children Board website derbyshirescb.org.uk by clicking 'training' and resources' then 'E-learning'.

This includes:

- Private Fostering
- Learning from Serious Case Reviews

Blue Stream Academy (E-learning for Healthcare) training can be accessed via:

<https://www.e-lfh.org.uk/programmes/safeguarding-children/>

Resources for Safeguarding Children:

Derby Safeguarding Children Board Training Information:
http://www.derbyscb.org.uk/training/
Derbyshire Safeguarding Children Board Training Programme derbyshirescb.org.uk
Prevent –e-learning can be accessed via:
https://www.elearning.prevent.homeoffice.gov.uk

Training Calendar at a glance:

Date	Training	Venue	Level
Level 1 training			
11 June 2019	Safeguarding Children	Robert Robinson Room, Scarsdale	1
19 July 2019	Safeguarding Children	Board Room, Cardinal Square	1
19 July 2019	Safeguarding Adults	Board Room, Cardinal Square	1
17 September 2019	Safeguarding Children	Robert Robinson Room, Scarsdale	1
19 November 2019	Safeguarding Children	Board Room, Cardinal Square	1
19 November 2019	Safeguarding Adults	Board Room, Cardinal Square	1
Level 3 training			
Derbyshire Venues:			
3 December 2019	Safeguarding Children	Committee Room, Scarsdale	1
15 May 2019	Safeguarding Children for GPs	Post Mill Centre, South Normanton	3
19 June 2019	Safeguarding Children for GPs	Belper Football Club, Belper	3
10 July 2019	Safeguarding Children for GPs	Lecture Room 2a, CRH	3
11 September 2019	Safeguarding Children for GPs	Best Western Leewood Hotel, Buxton	3
13 November 2019	Safeguarding Children for GPs	Ilkeston Arena, 1 Rutland Street, Ilkeston, DE7 8DG	3
11 December 2019	Safeguarding Children for GPs	Panthers Rugby Club, Chesterfield	3
8 January 2020	Safeguarding Children for GPs	Best Western Leewood Hotel, Buxton	3
11 March 2020	Safeguarding Children for GPs	Medway Centre, Bakewell	3
18 March 2020	Safeguarding Children for GPs	Oakland Village Hall, Swadlincote	3
Derby City Dates:			
22 May 2019	Safeguarding Children for GPs	Boardroom, Riverside Centre, Derby	3
18 September 2019	Safeguarding Children for GPs	Boardroom, Riverside Centre, Derby	3
20 November 2019	Safeguarding Children for GPs	Boardroom, Riverside Centre, Derby	3

**Derby City and Derbyshire County
Safeguarding Children Training Programme
2019/ 2020**

For any further information please contact

Gill Kerry on 01246 514380

Or

Catherine McMenammin on 01332 868878

